

# Rossmoor Women's 18 Hole Golf Club

Board Meeting Minutes  
Creekside Bunker Room and ZOOM  
March 13, 2023 at 9:00am

**Meeting called to order at: 8:59 by: Margo Dutton**

**Present at Creekside:** Margo Dutton, Toni Snyder, Daisy Soo Hoo, Joyce McCann, Denise Pratt, Teddi Swanson, Karla Witte, Mary Jean Kidd, Robin Moreau, Laura Kim, Lana Yagle

**Attending via ZOOM:** Judy Moran

**Absent:** Claudia Terry

## Meeting Agenda:

#	Topic	Report By	Time (min)
1	Call to Order	Margo	2
2	Minutes (Corrections/Approval)	Judy	2
3	Financial Report	Mary Jean	
4	Dues Structure: Discussion	Margo / Mary Jean	5
5	Event Chairs for 6 events: Blue & White, Guest Day 2&3, Open Day, Charity Tourn, Holiday Party		5
7	Other Business, Report Out ?s		2
8	Adjournment		

## Meeting Notes:

Motion to approve the 01-02-23 General Meeting Minutes: Approved by Mary Jean, seconded by Karla Witte.

Motion to approve the 02-12-23 Board Meeting Minutes. Approved by Toni Snyder, seconded by Mary Jean.

## Captain's Report – Margo Dutton:

Please note the change of meeting room. We will meet in the BUNKER ROOM going forward. Laura Kim passed the test to do Handicaps and is now the Handicap Chair. Congrats, Laura!

Co-Captain Report – Toni Snyder: Nothing to report

## Treasurer's Report: – Mary Jean Kidd:

**Overall Budget:** See attached for budget/actuals (*2023 Budget 030923.pdf*)

Cash on Hand	\$ 16,602.51	Bank balance
Projected Income	\$ 36,845.00	
Projected Expenses	\$ 42,027.59	Allocated to future expenses
Hole In One Fund	\$ 1,383.00	
EBTP Fund	\$ 213.97	
Reserve Fund	\$ 8,000.00	
Operations Fund	\$ 1,822.95	

Tax information sent to RMGC treasurer who will submit IRS Tax Form 990 for golf clubs.

## **Discussion Items:**

NCGA Membership: Discussion regarding fees. Mary Jean motioned to charge \$109 for non-renewing members, regardless of their status with NCGA. Members renewing during renewal

window (Oct-Dec) will be charged \$99; thereafter, membership dues will be \$109 for everyone (see notes below). Margo called for a vote and the motion passed unanimously.

### Events:

Chairs and Volunteers: Suggestion that a Board Member should be involved in each event if possible. Robin suggests adding a non-board member as well. Each Event Chair to be invited to Board Meetings so they can be involved.

May 5 Event: Laura and MJ. 18ers and RMGC event.

Holiday Party (Dec. 6): survey showed approx. 50/50 split as to preferred format and time (evening vs. luncheon). Board agreed on a luncheon for this year. The Social Committee will chair. Mary Jean will help. Open for more volunteers for this one.

Suggestion to add a "Summer Social": Explore adding a summer cocktail party event at the Dollar patio / picnic area. Need to find a chair and need to explore when the patio is available for this year, possibly not on a Thursday.

EBTP Selection Criteria: The Board agreed to the proposed criteria outlined below in the EBTP report. This will be added to the April newsletter. The Board reiterated that these are "social" events and selection should not overly stress winning.

- For EBTP at Rossmoor:
  - Need to add budgeting for snacks.
  - Hosting club helps with scoring, marshalling and pace of play. Will need volunteers.

April newsletter will be coming out the 1<sup>st</sup> week of April. If anyone has topics they want covered, let Laura or MJ know. Will include EBTP guidelines and new member call outs.

## **Committee Reports:**

### **Finance Committee Report – Mary Jean Kidd:**

Finance Committee has collected numerous raffle prize donations from MaryJo Leary and Claudia Terry. ASK: send MaryJo thank you note from club

- Thank you note sent by Club Secretary

Soonee Kim donated \$100 to the club at the Launch Party. A Thank You card from the board was posted today. This is the 2<sup>nd</sup> donation in the last year from Soonee. If you run into her, please share our appreciation.

### **New Agenda Items:**

**1) Schedule updates** needed for these 3 events. Stella is not the Social Coordinator for these events. Need to confirm with Lana that she will be owning them.

Lana confirms that the Social Committee will own these.

- 10-Aug            Thursday        Day 2 Classic Tournament    Denise Pratt, Social Committee
- 28-Aug            Monday           Rules Seminar Joyce McCann, Social Committee
- 26-Oct            Thursday        Halloween Bash and General Meeting Toni Snyder, Social Committee.

**2) Event Chair needed** for these events.

- 6-Jul              Thursday        Blue and White General Meeting
- 20-Jul             Thursday        Summer Splash (Guest Day #2)

- 24-Aug            Thursday        Open Day at Rossmoor (Toni Snyder)
- 7-Sep            Thursday        Guest Day #3
- 5-Oct            Thursday        Charity Tournament: RGMC and 9ers
- 9-Nov            Thursday        Charm Playoff
- 6-Dec            Wednesday or Thursday    Holiday Party

### 3) Dues Structure Recommendation

Currently, there are 3 definitions of NEW member used:

- non renewing member
- never been a member
- new GHIN; NCGA defines a new member as someone who does not have an existing GHIN for Northern California. If the member is new, the fee is \$49 vs \$39

Multiple definitions of NEW which can generate confusion.

Additionally, as someone who is NOT RENEWING signs up for membership, we have no way of ascertaining if they will be charged \$49 or \$39 by NCGA. We typically wait until we are invoiced to see what we are charged. We are then in the situation where if the new member thought her GHIN was transferrable, and NCGA deems it was not, we reach out to get \$10 from the new member OR if the new member paid \$49 and NCGA deems their GHIN transferable, we owe the new member \$10.

This process has high overhead associated with it. Treasurer reconciles, handicap chair and membership chair are consulted. Handicap chair follows up with NCGA. Membership chair follows up with member, etc. etc.

Recommendation: Charge non-renewing members \$49 regardless of what our assessment of their GHIN status is. We will have renewing members (renew by Dec 31 each year) and new members. We would stop breaking apart our dues - bundle the presentation so that renewals pay \$99; new members pay \$109. This would simplify our process and reduce the flurry of overhead and outreach each time we're invoiced by NCGA.

#### **Membership Report – Teddi Swanson**

We now have 121 members of which 17 are new, 10 are sponsored and 2 are social. Many new wonderful members have joined our club. We may be able to add more sponsored guests based on the larger number of members.

#### **Technical Committee Report Out: Claudia Terry / Laura Kim**

Membership Directory Update:

Publication of first directory went out to the membership with 113 names on January 11. Since then, we have had 8 new members who have joined. Each new member who comes aboard will receive a standard welcome email (see attached) plus a copy of the directory. I'll send out an updated directory in April to the entire membership. Depending on the volume of new members, the next release will be in July or August. I'm bringing updated directory booklets to the meeting for you.

#### **Tournament Report: Denise Pratt.**

- We may need to cancel Thursday, but will decide by Tuesday and send an email.
  - Small turnout last Thursday during rain.
  - Men cancelled their Wednesday play. Play if you want (if it's open).
  - Holes 3 and 5 won't be counted in tournaments due to weather conditions. Score as par + pops.

- Would like to know who all needs the chip-in's and birdie information each week. Should I continue to add it to the results page on the portal?
  - Report should be sent to Teddi, Claudia and Publicity.
  - Denise puts it into Golf Genius, so it's available to be viewed there.
- Is anyone interested in adding a Match Play tournament to our schedule next year??
- Our budget is based on 48 players and it appears by the sign ups so far, we will be well over that number as the year goes on and our membership grows. We will need to add more flights and or more places. Further discussion is needed.
  - Finance Committee to explore revising SWEEPS based on larger number of people.

### **Handicap Report: Claudia Terry**

There's a new sheriff in town and her name is Laura Kim. Laura will be taking over as Handicap Chair and will be performing the back-end functions of the job such as adding new and returning members to our GHIN roster, deleting departing members, liaising with NCGA to resolve any dues/fee discrepancies, maintaining handicap index reports going out to EBTP co-captains, correcting mistaken postings by any members who ask, and determining the Most Improved player each year.

Two of our newer members, Cindy Sonsteli and Marsha Jennings, will be Laura's backup, as will I, for helping explain handicapping principles to any 18ers that are unfamiliar with how handicapping works. I will also be backing Laura up if she is traveling and can't resolve any problem that arises in her absence.

Welcome aboard, Laura! I'm not quite there yet but I feel like singing "Free at last! Free at last!"

PS The board meeting agenda template will need updating to list Laura as handicap chair, and also, MaryJean's name needs to be added as part of the Tech Committee on the template.

### **Rules Report – Joyce McCann**

Happy to report that the March 27th On-Course Rules Class is full with 1 person on the waiting list. Most look like new members. That's all for now.

### **East Bay Team Play (EBTP) Report – Daisy Soo Hoo / Karla Witte**

Due to the popularity of EBTP, Karla and I have put together the below criteria for team selection.

1. Post accurate scores for all rounds played at Rossmoor and other courses.
2. Play with 18er members on the Dollar Course on a regular basis.
3. Members new to EBTP must take Joyce McCann's on course class and play a practice round with Karla or Daisy
4. Must be able to keep accurate scores when playing EBTP matches.
5. Be aware of pace of play. Slow play during a match may cause a split in points.

Any other ideas are welcome.

### **Highlights of the Spring EBTP meeting, which was held on March 1 at Contra Costa Country Club:**

- All clubs agreed to a \$65 charge per player. Breakfast can be hot or cold. Snacks are optional. We are to alert team players in our LOI as to the menu.
- Concerns about marshalling at Hosting club to keep place of play.
- Last tee off would be at 4:45minutes of play
- Be sure to mark Marshall carts clearly.
- Where possible add signage or people to help note the time of each team.
- Post scores as Away instead of Competition going forward

**Past Captain Report – Daisy Soo Hoo.** Nothing to report.

**Golf Advisory Report – Robin Moreau**

- BIG 'shout out' to the Grounds Crew in repairing the damage especially to #3 green so thank them when you can.
- Turf will be upgraded on approaches to 1,2,4,5, & 6 on Dollar with Bermuda grass as before.
- Please DO NOT drive on #6 hole between bunkers & path, per Mark! Area being re-done.
- A redwood grove of about 15 trees will be planted as a barrier to balls headed left off the #5 tree.
- New merchandise in Pro Shop, bags, clothes, balls etc.
- Lauralee Barbaria was voted in as our new back-up Marshall and will fill in when needed vacations, time-off, illness).
- There is no playing on the course after hours!

**Social Committee Report – Lana Yagle:** Nothing to report.

**Publicity Report – Claudia Terry / Teddi Swanson:** Claudia and Teddi are alternating months. This month is Claudia.

**UPCOMING EVENTS:**

Date	Day	Activity	Chairs
13-Mar	Monday	Board Meeting	
		Event Planning - Charity (5/4)	Kick-off Team
16-Mar	Thursday	Thursday Play Day	
23-Mar	Thursday	Charm & Eclectic #1	
30-Mar	Thursday	<b>Spring Fling-9ers host</b>	
3-Apr	Week of	Spring Newsletter	
3-Apr	Week of	Aeration/Front 9 TBD	
6-Apr	Thursday	<b>EBTP/Sequoyah</b>	
6-Apr	Thursday	Thursday Play Day	
10-Apr	Week of	Aeration/ Back 9 TBD	
10-Apr	Monday	Board Meeting	

**OFFICERS:**

1. Captain – Margo Dutton
2. Co-Captain – Toni Snyder
3. Treasurer – MaryJean Kidd
4. Secretary – Judy Moran

**COMMITTEE CHAIRS:**

1. Membership – Teddi Swanson
2. Tech Committee – Claudia Terry / Laura Kim
3. Tournament – Denise Pratt
4. Handicap – Laura Kim
5. Rules – Joyce McCann
6. Team Play – Daisy Soo Hoo / Karla Witte
7. Past Captain – Daisy Soo Hoo
8. Golf Advisory – Robin Moreau
9. Social – Lana Yagle
10. Publicity – Claudia Terry / Teddi Swanson

Next Board Meeting: April 10, 2023  
Meeting Adjourned at: 9:48 (Zoom transmission stopped)