

Rossmoor Women's 18 Hole Golf Club

Board Meeting Minutes
Creekside Bunker Room and ZOOM
July 10, 2023 at 9:00am

Meeting called to order at 9:00am by Margo Dutton

Present at Creekside: Margo Dutton, Joyce McCann, Robin Moreau, Diasy Soo Hoo, Claudia Terry, MaryJean Kidd, Toni Snyder

Attending via ZOOM: Judy Moran

Absent: Teddi Swanson, Lana Yagle, Denise Pratt, Laura Kim

Meeting Notes:

Motion to approve the 06-12-23 Board Meeting Minutes by Claudia Terry, seconded by Toni Snyder.

Discussion Items:

Captain, Margo Dutton: A committee has been formed to review and standardize club local rules. Joyce McCann is a member.

Treasurer, MaryJean Kidd: The club is doing well financially. Waiting for Handicap, Invitational and Blue & White recaps. Discussions underway to recruit potential future treasurer candidates.

Nominating Committee: Marsha Jennings and committee will seek nominations for four positions and will be recruiting for committee chairs.

Kicking off organizing for the Classic (August 3) and Cocktail Social (August 30). Maryann Higgins and Laura Kim are heading the Cocktail Social.

2024 Schedule: Will need to review dates that will / will not work for hosting Team Play. Also exploring a date for the Rules Seminar – considering March.

MJ reporting for Laura: The Men's Club is hosting the tournament on Aug 9 for all clubs. Laura is coordinating with them. Encouraging mixed foursomes. Website: changing sites, getting someone to manage it so it will be less fragile. Membership: New and Returning player fee will be the same cost for each next year.

Joyce McCann: There is currently just one sign-up for the monthly on-course rules class. Considering postponing and possibly changing to quarterly. Discussed reaching out to new members. Adding a bunker/putting green rules course (scheduling for the last Monday of July). MJ to send an email to new players to remind them of this class.

Treasurer's Report Out: 07/10/23

MaryJean Kidd, Treasurer

Overall Budget: See attached for budget/actuals (*2023 Budget 070223.pdf*)

Cash on Hand	\$ 16,204.16	Bank balance
Projected Income	\$ 17,155.00	
Projected Expenses	\$ 21,371.59	Allocated to future expenses
Hole In One Fund	\$ 1,218.00	
EBTP Fund	\$ 213.97	
Reserve Fund	\$ 8,000.00	
Operations Fund	\$ 3,555.60	

Unable to report out financials from the Invitational and the Handicap due to outstanding invoices (Pro Shop, Creekside and engraving). Expect to report out next month. See attached for Budget as of 07-02-23.

RULES REPORT

Joyce McCann

1. Nailing down March 25th 2024 for the Event Center Rules Gala 2.0. How soon can we know if that date is secured? I should let our presenters know ASAP, primarily because Ryan Gregg (COO of NCGA) needs the info to plan the 2024 dates for NCGA's annual Rules Seminars in Northern California. As of now, he is holding March 25th for us, but that's a lot to ask if it goes on too long.

2. New Bunker/Putting Green On-Course Rules Class. I'm still working on this. It has been scheduled for July 31st, and thanks to MJ for including a blurb about it in the Newsletter! Laura will be putting this on the sign-up schedule.

3. I was pleased to hear that the Rules Quiz game was well received at the Blue & White lunch, and thanks to Claudia for doing such a great job! I hope we can continue to come up with creative ways to interest our players in knowing the Rules.

The next Board Meeting is slated for budget approval. MaryJean will not be available for that meeting but will set up a meeting to discuss the budget prior. Please send her room rental budgets.

Meeting Adjourned at 9:24am

Next Board Meeting: August 14, 2023

Tech Committee Report Out: 07/10/23

Website Administration:

The rossmoorgolf.com website has been infected with malware and other security threats. These issues have surfaced the need to establish a site administrator to oversee and secure the site. The tech committee has been working with Roddy Lee (RMGC). The site's current support model of Bluehost & SiteLock is costing \$450 annually and does not comprehensively address our support needs. We will be replacing current site services with eWebsiteServices for \$300 annually to ensure site stability and health. eWebsiteServices will be proactively managing the site for us.

MaryJean is the point of contact for website administration. Claudia and Laura manage content.

Membership Support:

2024 Membership Form will be revised to reflect NCGA rate changes (flat rate \$46 for any type of NCGA member (new, renewing). No NCGA club dues going forward.

Membership Directory published June 14 and emailed to all members.

Quarterly Newsletter: Target publication date 7/13. Content to include: New rules class (Joyce), Handicap / tee questions (Laura), New members, pix from invitational.

ASK – Let MJ know if you want anything added to the newsletter.

Rossmoor Women's 18 Hole Golf Club - 2023 Budget

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2023	Income \$					Expense \$							
2		Budgeted	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Profit / Loss	Projected Profit	Allocated from Club Dues	Raffle	Type / Details
3	Membership Dues													
4	Women's Social only	-	-	15.00	15.00									
5	Women's Club - 1/2 year	-	-	-	20.00									
6	Women's Club	6,000.00	-	7,500.00	60.00	100								
7	Women's Club NCGA - Basic	3,705.00	-	4,485.00	39.00	95	3,705.00		4,954.00					
8	Women's Club NCGA - new GHINs	245.00	-	539.00	49.00	5	245.00	98.00						
9	Hole in One	90.00	-	560.00	5.00	90	-	-	200.00					
10	Activities													
11	Launch The Season	1,400.00		1,725.00			1,226.60		1,698.12	26.88	173.40			
12	Birdie Fund			323.00				323.00						
13	Eclectic Entry Fee			332.00				332.00						
15	Charity Tournament	5,040.00		5,700.00			4,934.08		5,505.88	194.12	105.92			
16	Guest Days			-		2	220.00	160.00	60.00		-	220.00		room setup, golf balls= \$110 per event
17	Invitational	16,500.00		17,579.08			15,786.00		16,464.87	#####	714.00			
18	Handicap Tournament	480.00	480.00	555.00			876.00		709.28	120.72	434.00	275.00		
19	Blue & White	460.00	460.00				450.00	430.00	20.00		10.00			
20	Summer Splash	3,600.00	3,600.00				3,133.80	3,133.80			466.20		Y	
21	EBTP at Rossmoor	5,460.00	5,460.00				5,336.00	5,296.00	40.00					profit goes into separate fund
22	Classic Tournament	520.00	520.00	165.00			937.20	937.20			22.80	275.00		
23	Rules Seminar						260.00					215.00		
24	Championship Tournament	650.00	650.00	170.00			1,112.50	1,112.50			27.50	320.00		
25	Breast Cancer Awareness	2,520.00	2,520.00				2,512.04	2,512.04			7.96			
26	Halloween Tournament	765.00	765.00				720.55	720.55			44.45			
27	Holiday Party	2,700.00	2,700.00				2,734.90	2,734.90			715.10	750.00		
28	Thursday Golf Sweeps						1,350.00	1,081.60	854.40			1,936.00		weekly awards
29	Charm Day Winner						115.00	50.00	132.82			140.00		6 towels * 15 / 50 award
30	Most Improved Player						25.00	50.00				50.00		awards
31	Engraving						150.00	50.00			-	150.00		
32	East Bay Team Play													
33	Dues						30.00	-	30.00		-	30.00		
34	Meetings						100.00	100.00			-	100.00		
35	NCGA													
36	Club Dues						75.00	-	36.00		-	75.00		
37	NCGA/ WGNCA Regional Meeting				35.00	2	70.00	70.00			-	70.00		
38	Rules Seminar						215.00	215.00			-	215.00		
39	Administrative													
40	Zoom						120.00	-	104.93		-	120.00		
41	Website						75.00	75.00			-	75.00		3yr fee (125)
42	Rossmoor Activities Council						40.00	-	41.75		-	40.00		*.35+5(annual fee)
43	Storage Locker Fee						10.00	-	10.00		-	10.00		
44	Board Luncheon						150.00	150.00			-	150.00		
45	Captain's Gift						100.00	100.00			-	100.00		
46	Flowers and Misc Gifts						100.00	100.00	43.49		-	100.00		
47	Pro Shop Gifts						400.00	400.00			-	400.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2023	Income \$					Expense \$							
2		Budgeted	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Profit / Loss	Projected Profit	Allocated from Club Dues	Raffle	Type / Details
48	Software						450.00	-	531.00		-	450.00		
49	Bank Fees						80.00	60.00	21.77		-	80.00		checks
50	Miscellaneous Expenses			39.00			80.00	80.00	759.60		-	80.00		Bd mtg room rental + office suppli
51	New Member Orientation						-	-			-			
52	Donation to Jr Girls						-	-			-			
53	2023 TOTALS	50,135.00	17,155.00	39,687.08			47,924.67	20,371.59	32,217.91	1,455.93	2,721.33	6,426.00		
54	Budgeted Income vs Budgeted Expense						2,210.33							
55	Income (Actual & Projected) vs Expense (Paid & Projected) (are we bringing in more \$ than we are spending?)													4,252.58
56														
57	CASH on Hand								16,204.16					<i>Bank balance + cash on hand</i>
58	Projected Income								17,155.00					
59	Projected Expenses								20,371.59					
60	Hole in One Fund								1,218.00					
61	East Bay Team Play Fund								213.97					
62	Reserve Fund								8,000.00					
63	Operations Fund								3,555.60					