

Rossmoor Women's 18 Hole Golf Club

Board Meeting Minutes
Creekside Bunker Room and ZOOM
October 9, 2023 at 9:00am

Meeting called to order at: 9:00am by Toni Snyder

Present at Creekside: Toni Snyder, Daisy Soo Hoo, Joyce McCann, Teddi Swanson, Claudia Terry, Denise Pratt, Robin Moreau, Lana Yagle, Laura Kim, MaryJean Kidd, Karla Witte

Attending via ZOOM: Judy Moran

Absent: Margo Dutton

Meeting Agenda:

#	Topic	Report By	Time (min)
1	Call to Order	Toni	2
2	Minutes (Corrections/Approval) September	Judy	2
3	Co-Captain's Updates & General Mtg Agenda (10/26)	Toni	5
4	Treasurer's Report	MJ	5
5	2024 Schedule/Room Reservations	Daisy	5
6	Event Kickoffs needed: Holiday Party	Board	5
7	Charm Playoff	Board	5
8	Other Business, Report Out ?s	Board	
9	Adjournment		

Meeting Notes:

Vote to approve the 09-11-23 Board Meeting Minutes: Motion to pass by: MaryJean Kidd
Seconded by: Robin Moreau

Captain's Report – Margo Dutton: Absent

Co-Captain Report – Toni Snyder: Nothing to report

Discussion Items:

Agenda Items:

- General Meeting (scheduled for Oct. 26): A meeting is scheduled for this Wednesday to discuss food/format & setup. Toni will moderate the meeting in Margo's absence. Last year, the event included a Financial Report, introduction of Board Members, election of new board members and thank-you to outgoing officers, introduction of new members and membership renewal. Toni will create an Agenda.
- Treasurer's Report: The Cocktail Party was good but not hugely attended. We should plan for more advertising for this event next year. See committee notes and attached reports for more info.
- Room Reservations: This has been a struggle this year. Thanks to Daisy for stepping up to try to reign it all in. Need to start early next year. Rooms will not be open by maintenance before 8:00am next year. The Club Championship date should change next year to avoid aeration days. Discussion will follow this Board Meeting to further sort things out.
- Holiday Party (scheduled for Dec. 14): Need people to handle this event. Myrna and Pat have tentatively volunteered, but Myrna won't be available the day of the event. Pat is willing to help.
- Charm Playoff: Need to verify if lunch is included. Previous years included a towel with participant names embroidered with cash prizes handed out at the Holiday party.

- **Renewal Form:** Per comments from Joyce, add “please” to the request to renew by Nov. 30. Suggestion to add a “please contact Teddi Swanson” if signing up as a social member only. Renewal Forms will be available starting with the Halloween Party.

Other Business items for discussion - submitted by Laura:

- Request that the Board officially discuss and approve to have the Handicap Tournament as a 2 day event for 2024. Motion to approve by MaryJean Kidd, approved without objection by the Board.
- Request that the Board make a decision on the Club Championship move from a 3-day to a 2-day event for those NOT competing in the Club Championship, and a 3-day event for those that are. After discussion, Laura motioned, MaryJean seconded and the Board agreed to “brand” the event as the Club Championship and regular play day to encourage more participation. Both will be two-day events. The Club Championship participants will all play from the red tees and the low gross score will be the Club Champion. Those not signed up for the Club Championship will play as a regular flighted play day. Payoffs TBD.
- Request to add Event Planning on the Schedule for 2025 (sometime in July 2024). This should involve meeting with the 9ers, RMGC and the ProShop so that we can discuss the 2025 events, conflicts and room reservations. This will allow us to make room reservations in a logical manner for the following year. Laura will volunteer to chair this in July unless someone else wants to step forward. The Board agreed that MaryJean will add this to the 2024 schedule.

2024 Rossmoor Women Membership Form – submitted by MJ: Laura & I developed the membership form to 2024 using the new NCGA rate. We've included birdie fund and eclectic as options for folks to pay all at once. Teddi has reviewed. See attached.

Committee Reports:

Treasurer's Report: – Mary Jean Kidd:

Overall Budget: See attached for budget/actuals (*2023 Budget 100223.pdf*)

Cash on Hand	\$ 15,833.17	Bank balance
Projected Income	\$ 6,848.00	
Projected Expenses	\$ 10,154.59	Allocated to future expenses
Hole In One Fund	\$ 1,023.00	
EBTP Fund	\$ 330.71	
Reserve Fund	\$ 8,000.00	
Operations Fund	\$ 3,172.87	

Administrative outlays this month include:

EBTP clipboard	\$ 19.55
EBTP meeting	\$ 48.00
EBTP party	\$112.68
NCGA Membership Dues (2 new members)	\$ 78.00
J Binnings Hole in One	\$100.00

Open Day: See attached for details (*Open Day Income & Expenses 091523.pdf*)

	Income	Expense
NCGA	2,665.00	
Donations	25.00	25.00
Food, Carts, Room, etc		2,594.94

Total	\$ 2,690.00	\$ 2,594.94
Net Income/Expense		\$ 95.06

Cocktail Party: See attached for details (*Cocktail Party Income & Expenses 090123.pdf*)

	Income	Expense
Total	\$ 760.00	\$ 633.74
Net Income/Expense		\$ 126.26

Membership Report: – Teddi Swanson: Membership is now 130 😊 with a couple more anticipated. Renewal forms should be ready very soon. Thank you to MJ and Laura.

Technical Committee Report Out: Claudia Terry / Laura Kim:

- Updating 2024 Membership Form to include new NCGA fees, EC/Birdie fees. Will be ready by the October general meeting.
- Fall Newsletter was published October 8.
- Starting in 2024 the Technical Committee will be responsible for all of the Golf Genius event registrations. In 2023 this responsibility was split between the Tech Committee (Special Events) and Tournament Chair (Denise for Thursday playdays). This change will consolidate GG registrations under one group. The Tech Committee will work with the old and new Tournament Chair on the process (game formats, Proshop, payouts, etc.).
- Joyce asked if there is a way to be able to see the list of participants after sign-ups are closed. Laura advised Golf Genius doesn't do that by default. After the meeting, Laura found a way to make it work.

Tournament Report: Denise Pratt: I will finalize the game for the Halloween Bash with Jacque next week. I want to make sure it won't make her job harder than it should be.

The Charm play off is scheduled for November 9th. I have notified the 6 qualifiers to confirm their attendance. If someone can't play, I will reach out to the runner up from that day. Our last tournament of the year is the Turkey Shoot. I'm working on a fun game for that day. Suggestions are welcome.

I want to confirm the balance of the sweeps budget and would like to bump up payouts for the Turkey Shoot if we have leftovers. Working on Birdie fund and EC fund.

Handicap Report: Laura Kim

Rules Report – Joyce McCann: Final classes for the season are coming up. Bunker and Green rules is available (not many signed up yet).

East Bay Team Play (EBTP) Report – Daisy Soo Hoo / Karla Witte: Karla and I attended the Fall EBTP at Contra Costa on Sept. 27. It has been decided that the EBTP Club dues will remain at \$30 and player's cost at \$65. Player's cost will be reviewed again at the end of the 2024 season. Blackhawk Country Club will be the Director of EBTP next year. The Spring EBTP meeting will be held on March 27, 2024 at Blackhawk Country Club. Karla Witte will be Captain and Pat McSween will be Co-Captain next year.

EBTP end of season celebration was held at Pat McSween's house on Sept. 29. All members that participated in matches were invited to attend.

Karla presented uniforms options and got feedback from players. Team shirt has been selected and waiting for Sport Haley to bring samples. Size info is needed. The shirts run a little small. Next year EBTP will be headed by Karla Witte and Pat McSween.

Past Captain Report – Daisy Soo Hoo: Past Captain. Toni and I met with Lily on Sept. 27 to book event rooms for 2024. It's a tedious process (took 1-1/2 hours) but we got the majority of our room requests. Toni and MJ will work on sorting out two events that may need changes. For

2025 room booking request, it is important to carry over calendar for room reservation request by the week of the month and not by the date. Bookings are approved by the previous year history. For 2024, the maintenance crew will not open function space until 8:00 a.m. and the crew will also be given two hours to turn over a room for the next event.

Golf Advisory Report – Robin Moreau: Maintenance is working on Hole 5. It's possible Hole 3 will be a Par 3 for day one of the Club Championship. They're talking about adding a railing at the tee box on Hole 18 (but they need to ensure it doesn't interfere with the back tees). Robin will remain GAC advisory representative for next year. Joyce is also interested.

Social Committee Report – Lana Yagle: Club Championship day currently shows low attendance for lunch. The menu will be established once attendance is set. Possibly a salad buffet. Also looking at decorations for that event. Comment that the lunch from Sunrise Bistro at the Maui event was well received.

Publicity Report – Claudia Terry / Teddi Swanson: With upcoming changes to printing of the Rossmoor news, there will be a change to the article submittal deadline requirements (TBD).

UPCOMING EVENTS:

Date	Day	Activity	Chairs
9-Oct	Monday	Board Meeting	
9-Oct	Week of	Fall Newsletter	
12-Oct	Thursday	Day 1 Club Championship	
17-Oct	Tuesday	Day 2 Club Championship	
19-Oct	Thursday	Day 3 Club Championship	Denise Pratt, Lana Yagle
26-Oct	Thursday	Halloween Bash and General Meeting	Toni Snyder, Lana Yagle
26-Oct	Thursday	Mtg Agenda: General election, annual report	Board
2-Nov	Thursday	Thursday Play Day	
9-Nov	Thursday	Charm Playoff	Lana Yagle
13-Nov	Monday	Board Meeting	
16-Nov	Thursday	Turkey Shoot/Last Day of Play	

OFFICERS:

1	<i>Captain</i>	Margo Dutton	2	<i>Co-Captain</i>	Toni Snyder
3	<i>Treasurer</i>	MaryJean Kidd	4	<i>Secretary</i>	Judy Moran

COMMITTEE CHAIRS:

1	<i>Membership</i>	Teddi Swanson	6	<i>EBTP</i>	Daisy Soo Hoo/Karla Witte
2	<i>Technology</i>	Laura Kim/MJ Kidd	7	<i>Past Captain</i>	Daisy Soo Hoo
3	<i>Tournament</i>	Denise Pratt	8	<i>Golf Advisory</i>	Robin Moreau
4	<i>Handicap</i>	Laura Kim	9	<i>Social</i>	Lana Yagle
5	<i>Rules</i>	Joyce McCann	10	<i>Publicity</i>	Claudia Terry/Teddi Swanson

Next Board Meeting: Monday, November 13, 2023
Meeting Adjourned at: 9:50am