

Rossmoor Women's 18 Hole Golf Club

Board Meeting Minutes
Creekside Bunker Room and ZOOM
December 11, 2023 at 9:00am

Meeting called to order at: 9:00am By: Margo Dutton

Present at Creekside: Margo Dutton, Marsha Jennings, Toni Snyder, Robin Moreau, Denise Pratt, Lana Yagle, Laura Kim, Pat McSween, Liz James, Daisy Soo Hoo, Teddi Swanson, Joy McCann, MaryJean Kidd

Attending via ZOOM: Judy Moran

Absent: Claudia Terry

Meeting Agenda:

#	Topic	Report By	Time (min)
1	Call to Order	Toni	2
2	Minutes (Corrections/Approval)	Judy	2
3	Captain's Updates	Toni	5
4	Treasurer's Report	MJ	5
5	Updates: Holiday Party, Awards, Thank yous	Denise	5
6	Holiday Party Updates	Denise	5
7	Other Business, Report Out's	Board	5
8	Launch Party Planning	Board	20
9	Adjournment		

Minutes: Vote to approve the 11-13-23 Board Meeting Minutes: Motion by Toni Snyder, Seconded by Teddi Swanson. The minutes are approved.

AGENDA ITEM DISCUSSION:

#3 – Captain's Update: Working on the Christmas Party. Agenda for the Christmas Event is under development. Will add to introduce new members.

#4 – Treasurer's Report: The budget is stable. There will be some expenses for December. The End-Of-Year Gifts exceeded the original budget, but can be absorbed. Will reanalyze for next year to plan.

#5/6– Holiday Party Updates: Plans under development. Lots of fun ideas.

#7 - See Committee Reports that follow for additional Report-Out discussion notes.

#8 – Launch Party

Scheduled for Feb.1, 2024. The Captain is in charge (Toni / Margo).

MJ will initiate a Budget, Last year there were 69 guests – plan for around 75 for this one.

Last year members were charged \$25 for the event + \$19 for food. Probably budget for \$30 fee plus \$22 for food this time.

Margo will create a Slide Show (similar to last year).

Jacque will be asked to make an appearance and say something.

Include some discussion of available NCGA tournaments & how to sign up for them.

Will probably need (5) tables: Rules, EBTP, Birdies/Eclectic, Tournaments, Golf Genius

For HOLE-IN-ONE, will need a list of who has already paid (to avoid duplications).

Food: Lana will begin working on details. Possibly a Chinese Buffet. Will be providing beer and wine. Discussion was to shoot for around \$22 per person for food.

Other Business:

NCGA Representative: Claudia had originally agreed to take this roll but now has work conflicts.

Myra Belfiore has expressed interest. The job description defines this position as being the main (only) contact between NCGA and our club and the person should be "fluent" in the club. Myra has been on the Board in the past. The Board encouraged that all

communication received from NCGA by this representative should be forwarded to the Board. This position is not a Board position. No vote was necessary.

Sponsored Guests: There is an approved list for sponsored guests that is maintained at the Pro Shop and players must be on the approved list to be eligible. The course only takes 75 total and we are close or at that number now. Coordination of this list needs help. Teddi will ask the Pro Shop to send a list of all current sponsored guests. Teddi has asked the Pro Shop to get new application forms.

Committee Reports:

Treasurer's Report: – MaryJean Kidd:

Overall Budget: See attached for budget/actuals (*2023 Budget 120923.pdf is attached*)

Cash on Hand	\$ 24,276.66	Bank balance
Projected Income	\$ 2,913.00	
Projected Expenses	\$ 4,046.00	Allocated to future expenses
Hole In One Fund	\$ 723.00	
EBTP Fund	\$ 165.55	
Reserve Fund	\$ 8,000.00	
2024 Dues	\$ 12,407.00	
Operations Fund	\$ 1,848.11	

Administrative outlays this month include:

Zoom license	\$149.90
Captain's gift	\$100.00
Pro shop gifts	\$250.00
Grounds crew, Mark & Blake	\$395.68
M. Marcotte Hole in One	\$100.00

Membership Report: – Teddi Swanson

From Teddi: Membership forms are still coming in. Just a reminder if someone is a sponsored guest it is important to submit the form to golf shop on the 12th to ensure they will be able to continue. Evidently last year the sponsored guests reached the limit.

Technical Committee Report Out: Laura Kim / MJ Kidd

From MJ: Both the Hackers and Niners have reached out to Laura & MJ for website support. We will work to provide simple support as at this time there is no driver for doing a major overall of the site.

Tournament Report: Denise Pratt (Marsha Jennings)

From Denise: I will go over the program for the Holiday party as well as introduce Marsha Jennings, next year's tournament chair to those who have not met her yet and briefly discuss our plans for next year. Gail and Marlene will help Marsha transition. Denise will also be available, as will Margo.

Handicap Report: Laura Kim (Daisy Soo Hoo): Nothing to Report

Rules Report – Joyce McCann

1. The Inter-Club Rules Committee (me, Dorothy Pierce (9ers), Barry Savnik (RMGC), directed by Mark Heptig) has reached a tentative solution for #15. Would like to discuss what this is, my concerns, and get feedback from the Board. There was a lengthy discussion of this item: Mark doesn't want people going up the hill on #15 but people frequently "don't obey". Much discussion about how to determine where the ball first entered the no play zone (if that's what it is determined to be) and potential options for identifying the ball and taking relief. No final decision has been made and is still under consideration by the Inter-Club Rules Committee.

2. 2024 Rules Seminar scheduled for March 25

Would like to briefly discuss whether we should include refreshments. I'm not sure we need to.

Discussion re this item: Decision was made to not have a "Gala" but monthly rules classes will continue.

3. 2024 On-Course Rules classes.

Since the 9ers are no longer going to have a Rules Committee, what does the Board think of opening up the classes to the 9ers. There are obviously issues to be considered before broaching the idea to the new 9ers captain, but am just wondering what the Board thinks of this idea in general.

Discussion re this item: The Board agreed that opening the classes up to the 9ers is acceptable but that 18ers should have priority. Joyce will talk to the new 9ers Captain.

East Bay Team Play (EBTP) Report – Karla Witte (+ Pat McSween)

From Daisy: Pat has gotten more samples from Sport Haley sales rep for our 2024-25 EBTP team shirts. She will bring the samples to Monday's board meeting and will also be showing them at her house. Orders need to be in by December 14.

From Pat: I will bring the style of the EBTP shirts, but not the samples to try on for size....please drop by my house to do that {on Monday, Dec.11 between 3-5pm)....too many to bring!

Past Captain Report – Daisy Soo Hoo (Margo Dutton)

From Daisy: Championship Trophy got engraved and should be back in the trophy case.

Golf Advisory Report – Robin Moreau

From Robin: We have a new Marshall, John Lee replacing Jerry Weinstein, who just passed away.

Thought it was interesting that the RMGC (Men) are automatically including "Hole-in-One" insurance in their memberships.

Social Committee Report – Lana Yagle: Nothing to report.

Publicity Report – Claudia Terry / Teddi Swanson (Claudia+ Liz James):

From Claudia: I've had a change in my work schedule as of December 1. I'm currently working every Monday, Wednesday, and Friday indefinitely into the future and won't be able to attend board meetings. I will only be able to come when a job cancels on that particular Monday, which I will definitely do whenever that happens.

UPCOMING EVENTS:

Date	Day	Activity	Chairs
14-Dec	Thursday	Holiday Lunch 12:00 - 2:30	Denise Pratt
2-Jan	Tuesday	Finalize 2024 Roster for Directory	Tech Committee
8-Jan	Monday	Board Meeting	
8-Jan	Week of	Winter Newsletter	
		Event Planning - Launch Party (2/1)	Kick-off Team
		Event Planning Rules Seminar (3/25)	Kick-off Team
		Event Planning Spring Fling (3/28)	Kick-off Team
		Event Planning Invitational (6/5-6/6)	Kick-off Team
15-Jan	Monday	Deadline for NCGA GHIN -- billing happens	Membership /Handicap Committees
19-Jan	Friday	Membership Directory published	Tech Committee
1-Feb	Thursday	Launch the Season and General Meeting	Toni Snyder / Margo Dutton

OFFICERS:

1	<i>Captain</i>	Margo Dutton (Toni Snyder)	2	<i>Co-Captain</i>	Toni Snyder (Mirna Wong)
3	<i>Treasurer</i>	MaryJean Kidd	4	<i>Secretary</i>	Judy Moran

COMMITTEE CHAIRS:

1	<i>Membership</i>	Teddi Swanson	<i>EBTP</i>	Karla Witte (+ Pat McSween)
2	<i>Technology</i>	Laura Kim/MJ Kidd	<i>Past Captain</i>	Margo Dutton
3	<i>Tournament</i>	Denise Pratt (Marsha Jennings)	<i>Golf Advisory</i>	Robin Moreau
4	<i>Handicap</i>	Laura Kim (Daisy Soo Hoo)	<i>Social</i>	Lana Yagle
5	<i>Rules</i>	Joyce McCann	<i>Publicity</i>	Claudia Terry/Teddi Swanson (Claudia + Liz James)

Next Board Meeting: January 8, 2024

Meeting Adjourned at: 9:58am

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	2023	Income \$					Expense \$							
2		Budgeted	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Profit / Loss	Projected Profit	Allocated from Club Dues	Raffle	Type / Details
3	Membership Dues													
4	Women's Social only	-	-	15.00	15.00									
5	Women's Club - 1/2 year	-	-	150.00	30.00									
6	Women's Club	6,000.00	-	7,500.00	60.00	100								
7	Women's Club NCGA - Basic	3,705.00	-	4,485.00	39.00	95	3,705.00		5,169.00					
8	Women's Club NCGA - new GHINs	245.00	-	784.00	49.00	5	245.00	-						
9	Hole in One	90.00	-	565.00	5.00	90	-	-	700.00					
10	Activities													
11	Launch The Season	1,400.00	-	1,725.00			1,226.60	-	1,698.12	26.88	173.40			
12	Birdie Fund		-	328.00				-	328.00					
13	Eclectic Entry Fee		-	332.00				-	333.00					
14	Spring Fling												Y	
15	Charity Tournament	5,040.00	-	5,700.00			4,934.08	-	5,505.88	194.12	105.92			
16	Guest Days		-	-		2	220.00	-	120.00		-	220.00		room setup, golf balls= \$110 per event
17	Invitational	16,500.00	-	17,579.08			15,786.00	-	16,408.80	#####	714.00			
18	Handicap Tournament	480.00	-	555.00			876.00	-	705.37	124.63	44.00	275.00		
19	Blue & White	460.00	-	620.00			450.00	-	422.31	197.69	10.00			
20	Summer Splash	3,600.00	-	4,245.00			3,133.80	-	3,633.30	611.70	466.20		Y	
21	EBTP at Rossmoor	5,460.00	-	5,340.00			5,336.00	-	5,091.03					profit goes into separate fund
22	Classic Tournament	520.00	-	711.00			937.20	-	971.26	14.74	22.80	275.00		
23	Rules Seminar	-	-	-			260.00					215.00		
24	NCGA Open Day - Rossmoor	-	-	2,665.00			-	-	2,569.94	95.06				budget driven by NCGA
25	Cocktail Party	-	-	760.00			-	-	633.74	126.26	-			
26	October Charity - Maui	2,520.00	-	6,732.10			2,512.04	-	6,732.10	-	7.96			
27	Championship Tournament	650.00	-	390.00			1,112.50	32.00	608.94	69.06	27.50	320.00		
28	Halloween Tournament	765.00	-	1,020.00			720.55	-	946.75	73.25	44.45			
29	Holiday Party	2,700.00	2,700.00				2,734.90	3,714.00	1,094.66		715.10	750.00		use \$215 from Rules + \$100 from Guest Days + 2000 Oper Fund to supplement
30	Thursday Golf Sweeps						1,350.00	-	1,713.40			1,936.00		weekly awards
31	Charm Day Winner						115.00	50.00	132.82			140.00		6 towels * 15 / 50 award
32	Most Improved Player						25.00	-	50.00			50.00		awards
33	Engraving						150.00	-	50.00		-	150.00		
34	East Bay Team Play													
35	Dues						30.00	-	30.00		-	30.00		
36	Meetings						100.00	-	48.00		-	100.00		
37	NCGA													
38	Club Dues						75.00	-	36.00		-	75.00		
39	NCGA/ WGNCA Regional Meeting				35.00	2	70.00	-			-	70.00		
40	Rules Seminar						215.00	-			-	215.00		
41	Administrative													
42	Zoom						120.00	-	104.93		-	120.00		
43	Website		213.00	199.50			75.00	-	550.00		-	75.00		3yr fee (125)
44	Rossmoor Activities Council						40.00	-	49.80		-	40.00		#.35+5(annual fee)
45	Storage Locker Fee						10.00	-	10.00		-	10.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	2023	Income \$					Expense \$								
2		Budgeted	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Profit / Loss	Projected Profit	Allocated from Club Dues	Raffle	Type / Details	
46	Board Luncheon						150.00	150.00			-	150.00			
47	Captain's Gift						100.00	-	100.00		-	100.00			
48	Flowers and Misc Gifts						100.00	100.00	43.49		-	100.00			
49	Pro Shop Gifts & groundscrew						400.00		645.68		-	400.00			
50	Software						450.00	-	531.00		-	450.00			
51	Bank Fees						80.00	-	21.77		-	80.00		checks	
52	Miscellaneous Expenses							39.00	80.00	-	599.60	-	80.00		Bd mtg room rental + office suppli
53	New Member Orientation						-	-			-				
54	Donation to Jr Girls						-	-			-				
55	2023 TOTALS	50,135.00	2,913.00	62,439.68			47,924.67	4,046.00	58,388.69	2,703.67	2,331.33	6,426.00			
56	Budgeted Income vs Budgeted Expense						2,210.33								
57	Income (Actual & Projected) vs Expense (Paid & Projected) (are we bringing in more \$ than we are spending?)													2,917.99	
58															
59	CASH on Hand								24,276.66				Bank balance + cash on hand		
60	Projected Income								2,913.00						
61	Projected Expenses								4,046.00						
62	Hole in One Fund								723.00						
63	East Bay Team Play Fund								165.55						
64	Reserve Fund								8,000.00						
65	2024 Membership Dues								12,407.00						
66	Operations Fund								1,848.11						