

Rossmoor Women's 18 Hole Golf Club

Board Meeting Minutes
Creekside Bunker Room and ZOOM
February 12, 2024 at 9:00am

Meeting called to order at 9:00am by Mirna Wong

Present at Creekside: Mirna Wong, Teddi Swanson, Daisy Soo Hoo, Joyce McCann, Claudia Terry, Denise Pratt, Pat McSween, Robin Moreau, Lana Yagle, Karla Witte, Liz James, Marsha Jennings, Judy Moran

Absent: MaryJean Kidd, Toni Snyder, Laura Kim, Margo Dutton

Meeting Agenda:

#	Topic	Report By	Time (min)
1	Call to Order	Toni	2
2	Minutes (Corrections/Approval)	Judy	2
3	Captain's Updates	Toni	10
4	Treasurer's Report	MJ	5
5	Updates: Rules Seminar	Joyce	5
6	Updates: Spring Fling	Daisy	5
7	Updates: Invitational	Denise	5
8	Other Business, Report Out ?s	Board	5
9	Adjournment		

Meeting Minutes:

Vote to approve the January 8, 2024 Board Meeting Minutes:

Motion by Denise Pratt, Seconded by Daisy Soo Hoo. The minutes are approved.

Vote to approve the February 1, 2024 General Meeting Minutes

Motion by Claudia Terry, Seconded by Daisy Soo Hoo. The minutes are approved.

AGENDA ITEM DISCUSSION:

#3 – Captain's Report: Recommend reaching out to sponsors for Invitational.

Shout-out (send a card) to anonymous Launch Party donor.

#4 – Treasurer's Report: See committee report below.

#5 – Rules Seminar update: Joyce reports we are on track for the March 25 event. Laura, MJ and Liz are helping. There are 10 sign-ups so far, more anticipated. All 3 clubs have been invited. Need to encourage EBTP players to sign up.

#6 - Spring Fling updates: Daisy reports organization is underway. Event will be 9 holes on Dollar with maximum of 144 attendees. Mirna will help with the raffle. Pro Shop has donated (3) free lessons.

Lana reported on lunch proposal for this event: Previous events were investigated. Some events have broken even on cost but have run short of food. Launch party was a success (Chinese buffet from a new and eager restaurant). There was plenty of food and everyone seemed to like it. Lana and her committee recommend a buffet for the Spring Fling from La Tapatia catering in Concord. They have a couple of options and if there are 120 people, the cost would be \$21 per person. Adding Churros does not fit the budget, they are recommending a dessert from a separate vendor that does fit the budget. Lana and her team recommend calling the event "Fiesta Primavera" which means Spring Fling in Spanish. The Board unanimously agreed with Lana's proposal.

#7 – Invitational updates: Denise reports ideas are flowing and things are moving along. There are 3 committed sponsors so far. There is a \$500 donation required to sponsor a hole. The Board unanimously agreed to sponsor a hole in memory of past members. Anticipated cost is \$150 per person.

Liz added discussion about advertising the event. The newspaper has new rules about what can go into the paper. There are more restrictions and no "recaps" are allowed.

Can publish “save-the-date” announcements up to 3 times total. This event is in June. Denise will organize timing of newspaper announcements with Liz and Claudia with announcements starting in late March. There will also be a Blast through 18ers email.

#8 – Other Business:

- **Handicap and Club Championship events.** The Board voted and approved unanimously that these events will be two-day events and agreed to the following: Players can play from either the Red or the Combo tees. If Red tees are played, you’re in the Championship flight to begin. After the first day, scores may drop players into other flights. There will not be a “follow-the-field” option. Hopefully this will encourage more players to sign up for the event.
- **Trophy Tournaments:** Two Club events are categorized as Trophy Events – The Chapter Championship and the Handicap Tournament. Sponsored Guests are not eligible for these two events. The Board voted and unanimously agreed to this determination.
- **Tournament update:** The Thursday table will close at 8:00am for signups. There is an existing Bylaw outlining rounds must be played within maximum 4 ¾ hours. Players will be DQ’d if they exceed this time (as measured via Golf Genius scoring). Discussion regarding Charm Winner gifts: We are out of towels to gift and new towels cost \$15 each. Marsha recommended and the Board unanimously agreed to award \$15 gift-cards to the Pro Shop in lieu of purchasing towels.
- **Handicap update:** The Board agreed that scores will typically be posted by the Pro Shop for regular Thursday Play Days but it is the responsibility of each player to post all other scores played, whether played at Rossmoor or anywhere else, including while traveling. It was pointed out that there is no such thing as a “practice round”. Always play by the rules and post all scores. If it is determined that a player is not posting all scores, they will not be eligible to win the Thursday events. Daisy will send a reminder to members.
- **EBTP update:** 30 players have signed up to play. Since there is some overlap in classification between A, B and C players, there are currently (9) A players, (23) B players and (21) C players. A reminder was issued that while at these events, players may not “charge to the club” for anything purchased. Although this option may be available for some Country Club team members, Rossmoor is not a Country Club and can’t accommodate this option.
- **GAC update:** Robin reminded that at MyRossmoor.com there is a Bulletin Board tab on the Dashboard. After clicking that tab, you can select “Bulletin Board Preferences” in the upper right corner to narrow down the information you want to see. You can get all the golf updates here – course closures, weather delays, etc.
As far as we know, Jacque will continue with the 18ers 😊
- **Room Rentals:** If room reservations don’t get cancelled, we get charged. We need someone to monitor this (MJ was mentioned to look into this). Suggestion was made to add this as a typical Agenda item to check all room reservations two weeks in advance.
- **Cocktail Party:** Pat reviewed this March 11 event, sponsored by the Men’s Club. The event will be from 4:00-7:00 pm and they are inviting up to 160 guests.

COMMITTEE REPORTS:

Treasurer's Report: – Mary Jean Kidd:

Overall Budget: See attached for budget/actuals (*2024 Budget 012924.pdf*)

Cash on Hand	24,586.45	Bank balance
Projected Income	46,310.00	
Projected Expenses	57,052.27	Allocated to future expenses
Hole In One Fund	1,168.00	
EBTP Fund	165.55	
Reserve Fund	8,000.00	
Operations Fund	4,510.63	

No administrative outlays this past month.
2023 tax information provided to Dan Ring, RMGC Treasurer.

Membership Report: – Teddi Swanson. We have 118 members, 12 are new. We have 10 Sponsored Guests (Sponsored Guests need to renew annually). Sponsored Guests are maxed out for the year with 80 for all clubs. New Members are permitted to be announced in Rossmoor News. The photo from the Launch Party will be submitted.

Technical Committee Report Out: Laura Kim / MJ Kidd

1. Processed new and renewal memberships for the NCGA January 15 deadline in MemberPlanet. Verified counts in USGA GHIN Admin Portal and Golf Genius Master Roster. Updated Google contact list. Membership count is 117 (new 11, sponsored 10).
2. Created 2024 Membership Directory and sent it to members for printing. Created booklet to sell at Launch for \$2 if unable to print at home.
3. Met with Tournament Chair and created Golf Genius Thursday Play registrations through July, verified sweeps budget for 2024 payouts. Registration will start February 1.
4. Met with the Rules Chair to generate flyer and online registration for Rules Seminar on March 25.
5. Published last Quarterly Newsletter on January 12. No one volunteered to continue the publication.
6. RMGC is hosting an all-club cocktail party on March 11 4-7pm in the Event Center. Plans are underway. Pat McSween and Laura Kim are working with the RMGC Tournament committee for a fun and casual event.

Tournament Report: Marsha Jennings

1. There are three major tournaments: Handicap, Classic, and Club Championship. Two of these are "trophy" events (Handicap and Club Championship) because you get a trophy with your name engraved on it plus money and glory and fame! The Board did vote (July 13, 2020 minutes) that *Sponsored Guests may not vote or hold office but may play in non-trophy events provided there is space available not filled by a full member. The vote was approved by the Board.* This is in our by-laws because it required a membership vote. This did not affect the Classic Tournament because it doesn't have a trophy. Maybe a simple solution is to clarify Major Tournaments and what constitutes a Trophy Tournament in the Policy & Procedures document.

2. Jacques did agree it was totally up to us to decide the format. I believe the Board should decide and approve on the outcome i.e. changing the Handicap & Championship from 3 to 2 days, and approving the *tournament format* for the two days of play which we started to discuss. Once it is decided and approved, we should inform our members of the changes for 2024.

From Marsha: I added the Thursday play day games to golf genius through July. Thank you Laura for putting them in golf genius.

I would like to discuss the gift for the Charm winner. We are out of towels and would need to purchase more. I would suggest we give a pro shop gift certificate for \$10 to \$15 and let the winner purchase what they would like.

Handicap Report: Daisy Soo Hoo

Met with Laura today and did training session for Handicap Chair. NCGA Handicap Chair test is not available until sometime in February. Going through the Educational on-line training and will wait for NCGA to send me link for the test.

Comment submitted to be discussed: Should we early on in the season remind everyone that if it is observed that members are not posting their non-play day scores to keep their handicaps up to date, that they won't be allowed to win on play days (play but not win)?

Rules Report – Joyce McCann

With help from MJ and Laura, we have a strategy and schedule of activities in preparation for the Special Rules Seminar on March 25th. Thanks also to Liz for help with the Rossmoor News article, the first of which will be submitted on Feb 13th. At Laura's suggestion, we opened registration to 18ers on Launch day. So far 9 18ers are registered.

East Bay Team Play (EBTP) Report – Karla Witte + Pat McSween. See notes above.

Past Captain Report – Margo Dutton. Nothing to report.

Golf Advisory Report – Robin Moreau.

Following are notes from Jan & Feb Meetings:

We now have new 'boxes' on the Tees for broken tees. Thx to Mary England who demonstrated a bag full of broken tees at our meeting in Jan.

The Men have over 100 events scheduled this year. John Shafer is the new president.

A new "state of the art" Ball Machine should be installed on March 4th. It will require a QR code or a pin code to operate and will have 3 sizes of buckets....15/30/60.

The Pickleball Court construction will start sometime in March and will inhibit some of the 18th fairway. Will probably have a temporary green.

Mark is hoping for the new score cards by March 1st which will include combo tees & QR code for local rules. He was happy to report that despite the rain over 4,000 rounds of golf were played in Jan. Less water was used in 2023 so the water budget will be reduced by \$40,000. Sales were good in the Pro Shop with many marked down items. The Resident Sponsored Guest Memberships have sold out for the year. Total 80!

Under the Rossmoor.com app, there is a section for "Bulletin". If you click on the golf heading, you will receive all up to date messages re golf including frost delays, weather, etc....Good INFO!

Social Committee Report – Lana Yagle: Nothing to report.

Publicity Report – Claudia Terry / Liz James: Nothing to report.

UPCOMING EVENTS:

Date	Day	Activity	Chairs
12-Feb	Monday	Board Meeting	
7-Mar	Thursday	Thursday Play Day	
11-Mar	Monday	Board Meeting	
		Event Planning - EBTP Rossmoor	Karla Witte/Pat McSween
14-Mar	Thursday	Thursday Play Day	
21-Mar	Thursday	Charm & Eclectic #1	
25-Mar	Monday	Rules Seminar	Joyce McCann
28-Mar	Thursday	Spring Fling-18ers host	Daisy Soo Hoo
1-Apr	Week of	Aeration/Front 9 TBD	
1-Apr	Week of	Spring Newsletter	
4-Apr	Thursday	Thursday Play Day	
8-Apr	Week of	Aeration/ Back 9 TBD	
8-Apr	Monday	Board Meeting	

OFFICERS:

- | | | | | | |
|---|------------------|---------------|---|-------------------|------------|
| 1 | <i>Captain</i> | Toni Snyder | 2 | <i>Co-Captain</i> | Mirna Wong |
| 3 | <i>Treasurer</i> | MaryJean Kidd | 4 | <i>Secretary</i> | Judy Moran |

COMMITTEE CHAIRS:

- | | | | | |
|---|-------------------|---------------------|----------------------|---------------------------|
| 1 | <i>Membership</i> | Teddi Swanson | <i>EBTP</i> | Karla Witte / Pat McSween |
| 2 | <i>Technology</i> | Laura Kim / MJ Kidd | <i>Past Captain</i> | Margo Dutton |
| 3 | <i>Tournament</i> | Marsha Jennings | <i>Golf Advisory</i> | Robin Moreau |
| 4 | <i>Handicap</i> | Daisy Soo Hoo | <i>Social</i> | Lana Yagle |
| 5 | <i>Rules</i> | Joyce McCann | <i>Publicity</i> | Claudia Terry / Liz James |

Next Board Meeting: March 11, 2024

Meeting Adjourned at 10:09

	A	B	C	D	E	F	G	H	I	K	L	M	N
1	2024	Income \$					Expense \$						
2		Budgeted (minus dues allocation)	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Projected Profit	Allocated from Club Dues	Raffle	Type / Details
3	Membership Dues												
4	Women's Social only	-	-	-	15.00	-							
5	Women's Club - 1/2 year	-	-	-	30.00	-							
6	Women's Club	6,000.00	-	7,020.00	60.00	100	-	-	-				
7	Women's Club NCGA - Basic	4,600.00	-	5,382.00	46.00	100	4,600.00	5,382.00	-				
8	Hole in One	90.00	-	445.00	5.00	90	-	-	-				
9	Activities												
10	Launch The Season	2,250.00	2,250.00	-			2,067.75	2,067.75	-	182.25			
11	Birdie Fund	-	-	400.00	5.00		-	400.00	-				
12	Eclectic Entry Fee	-	-	355.00	5.00		-	355.00	-				
13	Spring Fling	6,200.00	6,200.00	-			5,827.20	5,827.20	-	372.80		Y	
14	Rules Seminar	-	-	-			380.00	380.00	-	-	380.00		
15	EBTP at Rossmoor	5,340.00	5,340.00	-			5,140.40	5,140.40	-				profit goes into separate fund
16	Spring Charity Tournament	-	-	-			-	-	-	-			removed from calendar for 2024
17	Casual Guest Days	-	-	-		2	80.00	80.00	-	-	80.00		\$40 closest to pin payouts per day
18	Classic Tournament	720.00	720.00	-			920.40	920.40	-	74.60	275.00		
19	Invitational	18,180.00	18,180.00	-			17,573.32	17,573.32	-	606.68			
20	Handicap Tournament	450.00	450.00	-			699.00	699.00	-	26.00	275.00		
21	Blue & White	550.00	550.00	-			542.50	542.50	-	7.50			
22	Championship Tournament	720.00	720.00	-			960.40	960.40	-	79.60	320.00		
23	Summer Splash Guest Day	3,950.00	3,950.00	-			3,575.00	3,575.00	-	375.00		Y	
24	Cocktail Party	800.00	800.00	-			800.00	800.00	-	-			
25	Fall Charity	3,750.00	3,750.00	-			3,738.75	3,738.75	-	11.25			
26	Halloween Tournament	1,000.00	1,000.00	-			929.00	929.00	-	71.00			
27	Holiday Party	2,400.00	2,400.00	-			3,056.80	3,056.80	-	93.20	750.00		
28	Thursday Golf Sweeps						1,936.00	1,936.00	-		1,936.00		
29	Charm Day Winner						170.00	170.00	-		170.00		6 towels * 20 / 50 award
30	Most Improved Player						70.00	70.00	-	-	70.00		certificate frame / 50 award
31	East Bay Team Play												
32	Dues						30.00	30.00	-	-	30.00		
33	Meetings				25.00	3@2 events	150.00	150.00	-	-	150.00		
34	NCGA												
35	NCGA Regional Meeting				35.00	2	70.00	70.00		-	70.00		
36	NCGA Rules Training Seminar						215.00	215.00		-	215.00		
37	Administrative												
38	Zoom						150.00	150.00	-	-	150.00		
39	Website						130.00	130.00	-		130.00		domain name \$20 + hosting \$300 + \$200 support/ by 4 c

	A	B	C	D	E	F	G	H	I	K	L	M	N
1	2024	Income \$					Expense \$						
2		Budgeted (minus dues allocation)	Projected	Actual	Per Person / Event	Budgeted #	Budgeted	Projected	Paid	Projected Profit	Allocated from Club Dues	Raffle	Type / Details
40	Rossmoor Activities Council						48.75	48.75	-	-	48.75		#.35+5(annual fee)
41	Storage Locker Fee						10.00	10.00	-	-	10.00		
42	Board Luncheon						280.00	280.00	-	-	280.00		
43	Captain's Gift						100.00	100.00	-	-	100.00		
44	Captain Plaque Engraving						35.00	35.00	-	-	35.00		Captain plaque engraving
45	Flowers and Misc Gifts						100.00	100.00	-	-	100.00		
46	Pro Shop Gifts						400.00	400.00	-	-	400.00		
47	Software						450.00	450.00	-	-	450.00		Golf genius
48	Bank Fees						80.00	80.00	-	-	80.00		
49	Miscellaneous Expenses						200.00	200.00	-	-	200.00		office supplies \$100 + tax prep \$85
50	2023 TOTALS	57,000.00	46,310.00	13,602.00			55,515.27	57,052.27	0.00	1,899.88	6,704.75		
51	Budgeted Income vs Budgeted Expense						1,484.73						
52													
53	INCOME from dues 2024						7,020.00						
54	Club dues allocated EXPENSES						6,704.75						
55	Unallocated dues						315.25						
56													
57	CASH on Hand								24,586.45				<i>Bank balance + cash on hand</i>
58	Projected Income								46,310.00				
59	Projected Expenses								57,052.27				
60	Hole in One Fund								1,168.00				
61	East Bay Team Play Fund								165.55				
62	Reserve Fund								8,000.00				
63	Operations Fund								4,510.63				
64													